YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MGVS SMT. PUSHPATAI HIRAY ARTS, SCIENCE AND COMMERCE MAHILA MAHAVIDYALAYA MALEGAON CAMP, DIST-NASHIK (MS)
• Name of the Head of the institution	Dr. UJJWALA SHIVAJI DEORE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02554250827
• Mobile no	7391056019
• Registered e-mail	prinsphmcollege@gmail.com
• Alternate e-mail	dgjadhav2009@gmail.com
• Address	LOKNETE VYANKATRAO HIRAY MARG, MALEGAON CAMP ,DIST-NASHIK,MAHARASHTRA
• City/Town	MALEGAON
• State/UT	MAHARASHTRA
• Pin Code	423105
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Women

• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE**
• Name of the IQAC Coordinator	**Dr. DEEPANJALI K. BORSE**
• Phone No.	**02554250827**
• Alternate phone No.	**02554250827**
• Mobile	**9403596547**
• IQAC e-mail address	**sphiqac2020@gmail.com**
• Alternate Email address	**dkb.sph@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sphcollege.com/download/SPH%20AQAR%202019-20%20%281%29.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://sphcollege.com/pdf/1.1.2%20Academic%20Calender%202020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**NA**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**B**	**2.74**	**2014**	**05/05/2014**	**04/05/2019**

6.Date of Establishment of IQAC	**15/04/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SCIENCE FACULTY	DBT	Ministry of Science and Technology	March 2020	41,00,000/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	02	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.Organisation of National/International webinars on various topics

2. Guidance for preparing SOP of each Department as well as SOP of college

3. Planning for the proposal for ISO certification of the college

4.Provide assistance to get Alumni Association registered

5. Planning for the preparation of syllabus for B. Voc. courses

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.To start Add -on Certificate courses by various departments	1.14 Add -on Certificate courses conducted by various departments
2. To encourage faculty members to publish research articles, books & chapters in edited books.	2. Total 44 Research articles & 6 Chapters in edited books published by Faculty Members
3.To encourage the faculty to take efforts for recognition as a PhD, M.Phil. Guideship	3. Total 8 M.Phil. and PHD Guides are recognized & 8 Faculty Members submitted the proposal for guideship to SPPU
4. To encourage the faculty members to submit minor research projects to various funding agencies	4. 1 Faculty Members submitted research proposal to ASPIRE
5. To organize various extension activities through NSS & SWD	5.Various extension activities were organized by NSS & SWD

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
MGVS INTERNAL NAAC CORE COMMITEE	10/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
YES	08/01/2022

Extended Profile

1.Programme

1.1   435

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]()

2.Student

2.1   **1157**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2   **1615**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File]()

2.3   **301**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]()

3.Academic

3.1   **41**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]()

3.2   **51**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**435**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1157**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1615**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**301**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**41**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	51

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	09
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3605843/-
4.3 Total number of computers on campus for academic purposes	35

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. **IQAC prepares academic plan of the year. Central time-table committee designs Time-Table for all UG, PG and B. Voc programmes separately as per University norms and displayed on notice board. We have self-designed Certificate Add on courses focusing on employability enhancement and entrepreneurship development. Faculty are informed about their workload and courses at the beginning of the academic year. This helps them to prepare their teaching plans separately. The lecture plans are recorded in Academic Diary of each faculty. Higher authorities- Principal, Vice-Principal, HOD monitor the same. Weekly Teaching Reports of every faculty is sent to the management. Teachers execute their course contents through offline and online modes as per the situation and as mentioned in their teaching plans. Teachers refer to the standard reference books prescribed by the University along with latest information available through online and other sources for effective**

implementation of curricular. Teaching methods like Quiz, Group Discussion, demonstrations, debates, PPT presentation, projects, short films, industrial visits, practicals, assignments, videos, use of charts and graphs are used for effective curriculum implementation. Based on semester wise and annual results analysis of every course, corrective measures are suggested by IQAC and remedial lectures are conducted if required. Academic review and feedback is taken. BOS appointed by the Management conducts regular meetings and organise various activities. It also reviews the difficulties faced while teaching.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Academic calendar of the institution includes the planning and implementation of the Continuous Internal Evaluation (CIE). It is planned in the Academic Calendar to conduct the internal evaluation after the completion of 50% of the total prescribed syllabus. It includes Term-End exam, Mid Semester examination, home assignments, practicals, field visits, and projects. Internal exam (Term End Exam) of third year BA/Bcom is conducted at the first term. Mid-Semester examination for first and second year BA/Bcom/BSc and third year BSc students are conducted at the end of each semester. Mid Sem exam for PG courses are also conducted towards the end of each sem. Besides, the continuous evaluation of each class and each course is done through Home assignment, projects and practical exams. Internal Evaluation of all the classes and courses is done online as well as offline mode due to Covid-19 pandemic lockdown situation. The evaluation record is maintained and submitted to the concerned University for the final results by each Head of the Department- field visits which are scheduled prior and mentioned in the academic calendar are conducted in few numbers (due to Covid-19 pandemic situation) as per the suitability of the overall situation of the location.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

396

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All the courses taught at UG and PG level offer at least one or more courses that integrate issues relevant to professional ethics or gender or human values or environment and sustainability. They are mostly from the choice based credit system. They are BA (English, Marathi, Music, Economics, Geography, Hindi, Psychology, Politics), B Com (value added course, Elements of Company Law, Business Management, Business Communication, Environmental Awareness & Auditing & Taxation) BSc (Botany, Zoology, Mathematics, Physics and Chemistry). Environment science is the compulsory course which is taught at 2nd year BA, B Com and BSc level covers the issue of environment and sustainability. The college has started Degree Programme "Food Processing" under B. Voc that integrates the issue of professional ethics and environmental sustainability. The diploma courses under B. Voc namely "Yoga Trainer, GST Assistance and Poultry Science" are related to professional ethics and environmental sustainability. The college runs fourteen add on certificate courses which are

related to the issue of professional ethics and environmental sustainability. The college organized online webinars on the topic of gender equality and human values.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

16

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1pg2LDJveD EBg6vZoK50bHobZXFyPCF97/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://drive.google.com/file/d/1pg2LDJveD EBg6vZoK50bHobZXFyPCF97/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1157

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

542

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Ours is the women's College and belongs to the Semi-urban area where large numbers of students come from rural background. The institute admits diversified students from different social, economical backgrounds and the ability and extent of learning of the student is highly influenced by their personal abilities and other attributes. The institute organizes special programmes both for the advanced and slow learners. The slow learners are assessed by each subject teacher and remedial coaching classes are conducted for the slow learners during the extended hours of the day and on Saturday, Sunday by the subject teachers of English, Economics, Mathematics and Commerce. They are also given home assignments which are assessed and changes are noted by the subject teachers. For the advanced learners, various projects and field visits are arranged. Also Guest lecturers of the experts from various fields are arranged for the advanced learners.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1157	**41**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute organizes workshops, Guest lectures in which students participate and discuss their problems with the experts. Science faculty especially department of Zoology, Physics, Chemistry and Mathematics organize Quiz competitions which help to check the technical skills of the students. The science faculty also celebrates National Science Day in which the students present their innovative models and other novel ideas through various projects. Various experiments are given to science faculty students through which they experience various outcomes of the given experiments. Students centric learning is provided in the practical sessions to apply concepts learned in the classrooms. Projects are given to Arts and Commerce students and short visits to the nearby lab and fields are arranged. MOUs are signed leading industries to bridge the gap. Problem based learning promotes students critical thinking to find solutions in the real life situations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic year 2020-2021, most of the part of teaching-learning was done through online mode due to Covid-19 pandemic situation. In this process, every faculty member created his or her What'sApp group with the respective Course students. Also, there are Google Classroom groups, Zoom platform and Google meet groups through which the faculty members delivered the content of the prescribed syllabus. Most of the faculty members created their individual you-tube channels and provided you-tube links to the students as the convenient study materials which they find ready at hand. Every faculty member provided e-notes and PPTs to the students of every course. Faculty members of each department use

ICT tools like internet, projectors and personal devices. Department of English and Marathi practiced screening the text based movies and short plays.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

364

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows continuous internal assessment which is transparent and firmly strengthens the effectiveness of both teaching and learning process. To meet the continuous internal assessment process, evaluation of every course divided into two components, Internal and External with the weightage of 30 % and 70 % respectively. Students are informed about the online semester end exam results through Whats App groups which they can see and get printed through their university profile login. Internal assessment includes home assignments, mid-semester examination and projects of the students. The semester end examination is conducted as per the norms and schedule of SPPU (Affiliating University). The Mid-Semester as well as semester end examination are conducted through online mode with MCQ pattern. The assessment

record of the Mid-Sem exam is communicated to SPPU through every
teacher's profile login on SPPU for the final results of the
students. Students are informed about the re-examination schemes
made available by the concerned university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound
and efficient

The institute follows a transparent mechanism to deal with the
students' grievances related to internal examination. The college
examination committee observes the whole process of internal
assessment. The grievances regarding internal exams (mid-sem, home
assignments, practicals) are collected by the concerned faculty
member of the college and reported to the COE of the college. The
COE with the help of the other members of college exam committee
scrutinizes the grievances and discuss them with the concerned
HoDs and the faculty members. Meetings of the students, who filed
the grievances, are arranged with the HoDs and concerned faculty
members under the chairmanship of the COE. All the possible
measures are taken immediately by the exam committee to resolve
the grievances of the students. The institute takes sincere
efforts to improve the performance of students by framing
significant reforms in continuous internal evaluation in
accordance with the norms and guidelines of S. P. Pune University,
Pune.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated
and displayed on website and communicated to teachers and students.

The institute reviews the curriculum of each program prescribed by
the affiliating university (SPPU) and discuss with the HoDs and
faculty members about the strategic plans to enrich the curriculum
and the effective delivery of each course. Faculty members take

efforts to sustain the vision and mission of the institute 'to impart quality education for the women student's empowerment', while dealing with the course content of each course. The courses of Arts faculty enrich the knowledge about languages, arts, culture, economic, historical, political movements, geographical awareness and psychological insights. The courses of Commerce faculty enrich students' knowledge about finance and banking related activities. The courses of science faculty enriched scientific knowledge of the students. The faculty members prepare a detailed plan of curriculum delivery of each course and implement it accordingly to meet the goal of each course and its effective implementation. Thus the programme objectives are achieved successfully.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sphcollege.com/learning.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Vision of the institute is to be an academic centre to impart quality education to all the students to be globally competent, and the mission is to create and foster the learning environment that enable the women students to be empowered to face the challenges of the world. The program learning goals prescribed by the affiliating university (SPPU) are tried to be sustained on the broad level of the vision and mission of the institute. The goals revolve around learning being perfect human, scientifically sound decision making skills in the global context, developing critical and analytical thinking when faced with complex situations, effective communication skills providing solutions in the context of governance issues with an ethical framework, developing the ability to work effectively and managing conflicts.These goals enable students to develop vital skills that can facilitate them to become good citizens. These learning goals are measured by using research project reports, oral communication and assessment by a single faculty member who is the course conductor. The HOD of each department keeps the record of the whole measurement of learning goals and reports the principal if the goals are met or not.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

301

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://sphcollege.com/pdf/Consolidated%20 Overall%20Results%20.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sphcollege.com/pdf/SSS%20Report%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

08

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**Institution has created an ecosystem for the students to explore
their new ideas and sharing of knowledge with others in their**

areas of interest. Students with creative ideas approach the specialized teachers who are guiding them and later their work is presented in competitions/webinars conducted by the affiliated colleges of the same university. The Research and Development Cell inculcate research culture among the Students and Teachers encouraging for novel thinking. The faculty members are empowered to take up research activities utilizing the inherent skills. The Research and Development Cell motivate the students and faculty to extend scopes and explore their new ideas in the field of research and development. It also helps to create research culture. The students and faculty are availing the facilities within the campus to carry out their research activities, such as, Internet, Computer facility, Wi-Fi etc. The institute has created an appropriate ecosystem for Research and Innovation for creation & dissemination of knowledge and establishing the infrastructure. The institute has availed Zoom paid subscription for organizing webinars on various current topics during Covid-19 Pandemic situation. In all 24webinars organized by the institute, all the teachers and large number of students participated enthusiastically and enriched the feast of knowledge by raising various doubts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	*View File*
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

43

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	*View File*

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	*View File*

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and Student Development Cell. Through these units, the college undertakes various extension activities in the neighborhood community.NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation, Social interaction, Group discussion, Eradication of superstition, Beti Bachao Beti Padhao, Environmental awareness, Women empowerment, Aids awareness, Health check up camp, literacy mission for adults etc. Other than NSS and SDC units, the various departments of the college are conscious about their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Women's grievances and laws, Tree Plantation, No vehicle day, All these activities have positive impact on the students and developed student-community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

484

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has state of art infrastructure and facilities for teaching learning process. The infrastructural facilities include adequate classrooms, laboratories, computing equipments,

staffroom, HOD's cabins, seminar hall, examination cell, Principal's office, administrative office, ramp for the physically challenged students. The institute has excellent classrooms to conduct regular classes. The administrative office, Principal's office and library are connected with LAN and Wi-Fi connection. All the laboratories are equipped with the advanced equipments. Each department in science faculty has provided computer and internet facility. The institute provides Vriddhi software for all the official works. The institute has spacious and well-ventilated library with adequate number of textbooks, reference books, journals, periodicals, e-books and e- journals. The library provides INFLIBNET and Shodhganga facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has both indoor and outdoor sports facilities. It has sprawling and beautiful playground (194m × 143 m) 27,742 square meter playground where promising players develop their potential and career. Yoga is compulsory for all students of first year. It has volleyball court, softball and baseball courts, single and double bar facility, football court, Kho-kho court, Kabaddi play fields, side jogging track field, 400 m standard running track with 6 lanes having all athletics track and field events. The multipurpose seminar hall is available for cultural activities. Musical instruments like Harmonium, Tabla, Dholki, Dhol, Tasha, Trumpets, Flutes, Tambora and western instruments etc. are made available for the students. To inculcate the cultural and traditional values among the students the events such as Youth festival, Traditional days, Inter-College cultural events and competitions are organized by the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3605843/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has a book collection of 11582 books, text book 7695 and 38 Journals and E- books. Software is upgraded time to time against the regular Annual Maintenance Contract. One terminal is reserved for students to search information of availability and issue of Books. Issue return process by using manual cards are kept for students and faculty.

- **Name of ILMS software - Vriddhi Software**
- **Nature of automation (fully or partially) - Partially**

automated
- **Version - 2.0 Build 253.2**
- **Year of Automation – 2013**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs- 42354/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

43

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Currently we are using the BSNL 15 MBPS network through RF link. Also we have provided Wi-Fi facility in campus. Campus is having 15 MBPS of high speed internet facility. The institute has a 24X7 Wi-Fi facility in the college campus for the faculty members. The departments like Physics, Mathematics, Statistics, Chemistry, Zoology, Botany and Geography have been provided computers with internet facility to enhance teaching and learning. The college has updated its IT facilities with increasing number of desktop computers, K-yan community computer, printers, scanners, Xerox machines and LCD projectors. The college office and library are using administrative software like Vridhi. The students and teachers are encouraged to use various academic softwares like Mat Lab, Maxima, R-software and C++ etc. to enhance the learning capabilities. The library is also using INFLIBNET to enhance the learning process. The college has its dynamic website which is updated regularly as well as CCTV's, web camera; LCD projectors are made available for the use of faculty and students to display power point presentation etc. The faculty is encouraged to prepare e-content of the syllabus to the students. Almost all teachers have their own YouTube channels which are made available to the learners.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File]()

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File]()

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3605843/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File]()

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The infrastructure requirements of each department are invited by the Management before the beginning of an academic session.**
- **Policies are discussed and planned in the CDC meeting.**
- **Decision and policies of CDC are sent to the higher authorities of the institution for approval.**
- **After the approval of the General Secretary and the**

coordinator, quotations are collected from the academic vendors.

- Architects of the institution allot the budgets as per the availability of the funds of the college, these work are done.
- The CDC is the apex body in this regard. The infrastructure required for the library is purchased, installed made available for its users after due approval of the CDC committee headed by the principal.
- The computers and the generator are maintained through AMC while the maintenance of the computer lab is the responsibility of the instructor.
- The purchases and repairs are done by the concerned committees on the basis of the requirement.
- Housekeeping staff is employed to maintain hygiene, cleanliness, and infrastructure on the campus so as to provide a congenial learning environment.
- Regularly checked and maintenance of generators, Air Conditioners, CCTV cameras, and Water Purifiers.
- Free of charge parking facility is well organized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

751

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://sphcollege.com/pdf/5.1.3%20Life%20Skill%20Report.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Major activities of the institute are initiated by students. Students constitute a major stakeholder in the institute's growth. The opinions and views of the students are taken seriously by the institute and the institute maintains an excellent rapport with the student's community. The students of first, second and third year as well as PG are the members of the various committees of the institute as mentioned below:

1. Cultural Committee
2. Magazine committee
3. Students Grievance and Redressal committee
4. Alumni Association
5. NSS committee
6. Student Welfare committee
7. Anti ragging committee.

The students introduced in the above comet are playing an important role by actively participating and providing suggestions for import improvement of the academic ambiance and to build the culture of excellence. The student's council is also formed by the institute as per the direction of Savitribai Phule Pune

University. Students from the Students council play various roles on academic administrative and various other committees. They help in coordinating the alumni and current students and play support in organizing various committees activities during the annual cultural programs and other events during the covid-19 pandemic. All the members of student council committee created awareness through social media.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

341

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a strong Alumni Association conducting alumni meet once in a year either in the month of February or March. The Alumni Association registration is in the process and we are waiting for the final registration draft to be sanctioned by the competent authority. Suggestions given by the alumni are considered for overall improvement of the institute. The alumni have immensely supported in the terms of career guidance and

placement, industry connect and guidance for postgraduate studies. The Alumni Association builds a network among alumni and society and also connects with the corporate world. The association helps in holding interactive session to motivate current students about the employability and educational opportunities within and outside the country. The alumni provide feedback on their abilities gained during their course and provide valuable recommendations for improvements. The alumni are advised to keep in touch with the association and participate in the meeting and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

To impart quality education for the all round development of the women students through excellence in knowledge, value education and to make women students globally competent and empowered.

Mission:

To impart educational facilities to the women and to conduct welfare schemes for tribal, economically and especially backward women students. To impart quality education to make women students globally competent, empowered and create interest and aptitude among them.

- The academic programme structure and courses prescribed by

the affiliating university Savitribai Phule Pune University, are sustained through effective delivery of the content.

- New certificate and diploma courses pertaining to value education and empowerment are introduced.
- One degree programme is introduced to create interest and aptitude of the students for scientific learning.
- The policies and priorities of the women students are kept in mind while developing focus areas for the future. (for exam. Syllabus of add-on certificate courses conducted by Marathi, Music, English, Hindi, Politics, History, Psychology, Economics, Commerce, Botany, Chemistry, Mathematics and Zoology are framed to train students to be globally competent)
- The Institute signed MOUs with various nonacademic agencies to engage students with society through well planned activities.
- Activities related to social and community welfare such as girl child education, support to differently abled children, introduction to the development of sustainable scientific technological ventures are encouraged.
- The institute promotes the students to participate in the extra-curricular activities (for exam. Cultural activities) along with curricular aspects for all round development of the students.
- The institute support to strengthen the communication skills and competitive abilities for the all-round development of the students through add on certificate courses and functioning of the competitive cells.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute inculcates responsibility among the faculty and the constitutive departments. The institute delegates the authority and provides operational autonomy at various levels. Under the supervision of the Principal, the vice Principal and HOD are empowered. The various departments are provided academic autonomy, a concrete step towards effective decentralization. Each department is given freedom to prepare academic planning and

schedule of activities, conducting various competitions at department and institute level. Principal being the head of the institute plays crucial role in managing the administrative and academic activities.

The following committees are functional:

Committee

Management Representative

College Representative

Vishakha

Sampada Hiray

Prin. Dr. Ujjwala Deore

International Relationship

Chandrashekhar Pawar

Dr. Bharati Khirnar

Finance

Mrs. Archana Patil

Dr. D G. Jadhav

HR

Mr. Rajesh Shinde

Dr. K S. Thakare

PRO

Mr. Pratik Gangele

A. S. Jadhav

Estate

Mr. Ashok Hiray

S A Ahire

CEO

Dr. Jayesh Pai

Dr. D A Pawar

Examination

Dr. B S Jagdale

Mrs. Dipti Bhutada

Dr. D A Pawar

Official Correspondence

Mr. Bhavsingh Dingar

Mr. B U Ahire

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute believes in hard work and excellence in all dimensions and provides opportunities to all the students and faculty to learn new skills and to provide innovative solutions to the problems faced. This leads to the scalable and sustainable enterprise having a social and educational impact. The institute has successfully implemented large number of strategic plans every year in the past. One such a plan is "The staff Academy". The staff Academy inculcates innovative and research capabilities of the faculty members and provides a platform of their own to express their research and novel ideas. The Chairman and team of the faculty members are appointed in this committee for its smooth functioning throughout the year. In the beginning of the academic year the Chairman prepares a schedule of the lectures to be delivered by the faculty members under staff academy. HODs are

given first preference in the schedule, and then the interested
faculty members are given the chance. They deliver lectures on
various topics related to their research or their own interest.
Thus the faculty members get the chance to share their knowledge
with other faculty members. During the academic year 2020-2021
this activity was implemented successfully.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sphcollege.com/pdf/Staff%20Academy%20Programm%20Repot%202020-21.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,
administrative setup, appointment and service rules, procedures, etc.

The management of the institution has framed a structure that
includes patrons, management, and coordinator, CDC, Principal,
Vice Principal and Academic Supervisor for transparent mechanism
to get the optimum results. A hierarchical structure is built,
clearly defining the roles, responsibilities, accountabilities,
and authority at each level. The HOD, other faculty members,
coordinators of various committees and student representatives
participate in the various academic and quality enhancement
programmes of the college. We are making ongoing efforts to
achieve excellence in accordance with the institution's vision and
goal. The institute has a well-defined and decentralized
organizational setup to implement the academic and administrative
policies. The institution's organizational structure is attached.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sphcollege.com/pdf/Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has implemented the following welfare measures for teaching and non-teaching staff-

1) Loan facilities with nominal rate of interest through KBH Staff credit society.

2) Provision of TA/DA to teaching and non-teaching staff on duty work.

3) Casual Leave, Medical Leave, emergency Leave (XL), earned leave, Maternity leave, Child care Leave

4) Medical reimbursement facility

5) Summer and Diwali vacation for teaching and non-teaching staff

6) Permission and Duty leave to the faculty members to attend OC/RC/FDP and Various other welfare programs of UGC and SPPU.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`00`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For the improvement of students and teachers successful outcomes and achievement's quality teaching is imperative. The institute has well designed performance appraisal system. The Principal monitors the whole system. It is executed with the help of Self-Appraisal Reports which give quantitative assessment of faculty members. The Performance is assessed by duly filled offline forms with all documentary proofs of performance by faculty members at the end of the academic year. The format of self-appraisal forms which is available on the website of SPPU, Pune. is adopted for this process. The self-appraisal forms are evaluated by IQAC committee and report is submitted to the Principal. The Principal sends the report to the management for further action. The system inspires the faculty which boosts professional knowledge and growth. The appraisal is provided by considering the following parameters:-

- Academic performance
- Publication in Journals, Magazines, books and edited books.
- Publication in Conference Proceedings
- Seminars/ Conference/ Workshop attended & Paper Presented
- Faculty development programs
- Research initiatives- projects applied for funding
- Departmental activities
- Students development
- Outreach (External Resource Person) Programme.

For the non-teaching staff confidential reports (CR) are

implemented which are assessed by the Principal and reported to the management for further action.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute conducts internal and external financial audit regularly. The internal audit conduct at institutional level and external audit is conducted by Chartered Accountant Mukund Kokil & Company regularly. External audit is conducted at the end of each financial year. The auditor visits the college at regular interval and verifies all the financial transactions with supporting documents. Based on this audit, auditor issues audit report to show true and fair view of financial statements. The external auditing involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The audit also includes evaluating the appropriateness of accounting policies as well as evaluating the overall presentation of the financial statements. It also involves verification of bank loan papers, TDS submitted from the employees and other suppliers to the Income Tax department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is government aided and the funds to be utilized are primarily allotted through the University Grant Commission and governments agencies. Funds to be allotted are utilized under each head as per sanction letter. The chief Account Officer / Financial Advisor of Head of Institution checks and prepares the final audit report for allotment of funds under different heads. Optimum use of the funds is made as per the rules and regulations of the funding agency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly in the following areas-

1) Preparation of SOP's of the institution & various depts.

2) MOU's with various institutions & agencies.

3) Publication of Research articles & Books.

4) Up gradation of faculty qualification

5) Organization of webinar series on various current topics

6) Career guidance & Career counseling activities

7) Guidance to faculty for review of PO, CO, PSO

8) Support for establishment of EDP Cell

9) Guidance for organizing Add-on certificate courses by various Dept.

10) Analysis of online feedback mechanism for students, faculty & alumni.

11) Support for the smooth functioning of the mentor mentee activities.

12) Conducted Internal Academic Audit.

1) Organization of webinars- During the academic year 2020-2021, IQAC successfully organized the webinar series on various current issues related to curriculum and current social scenario from 7th Oct 2020 to 4th Nov 2020.

2) Internal Academic Audit-

Under the guidance of IQAC, an updated format of IAA was prepared and provided to each HOD. The HODs filled the format of Academic Audit and submitted the copies to IQAC. The IQAC scrutinize the Academic audit report and prepared a detail report of the same which was handed over to the Principal.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1IfeJAKsdId09GP4RFLP14xwYEPsvIqN6/view?usp=sharing
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) The institute continuously reviews the teaching learning process and makes reforms at every possible stage. The aims and objectives of each course are strategically implemented by the faculty members and they bring objectivity and sustainability in teaching and learning process. In this regard the Pos, COs and PSOs are discussed with the faculty members on broad level. Each

HOD carefully observed the courses prescribed in the curriculum by affiliating university with the help of his or her collogues. They check if the students have basic knowledge of the course so that they are able to understand the teaching. After cross-checking, the faculty members start strategic events through which a proper delivery of the course is implemented. The IQAC committee keeps vigilance on this whole process and reports to the head of the institute time to time.

2) For the further improvement in teaching and learning activities all the departments are instructed to sign MOUs and make linkages with other institutions and agencies. Under the MOUs signed collaborative activities are implemented by each department. Activities such as guest lectures, student's visits, faculty exchange, extension of library services, hands on training to students are implemented successfully. Each HOD provides a detail report of activities to IQAC which is finally submitted to Head of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sphcollege.com/pdf/Annual%20Academic%20report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute promotes gender sensitivity through various initiatives and actions for creating healthy, safe and secure atmosphere in the campus. Events related to gender equity promotion are carried out throughout the year in the campus.

Safety and Security:

1) Statutory committees like Anti-sexual harassment and Anti-Ragging, Women's Welfare, Grievance Redressal, Vishakha comprising of female faculty members are constituted as per the UGC/University guidelines.

2) Suggestion/Complaint box is made available for the students to drop in their cause of concern in the form of written complaint.

3) A full time security guard has been appointed in the college for the safety and security of the students.

Counseling:

1) The institute has a students counseling system. Each student is allotted with a particular faculty member as a mentor who is the counselor also.

2) Each faculty has 25 to 30 students to mentoring. This improves the relationship between student and mentor and helps the mentor to know the overall personality of each student.

3) Students met their mentors for any grievance regarding personal problems, general issues, lack of academics, etc.

4) A student welfare and counseling committee constituted to monitor the counseling process.

File Description	Documents
Annual gender sensitization action plan	https://sphcollege.com/pdf/7.1.1%20Women's %20Grievance%20Redressal%20Cell.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**

- **Liquid waste management**

The college has taken an initiative for the management of solid and liquid waste Maximum waste material is recycled and reused. At the first with the help of all cleaning staff waste materials are segregate before dumped for disposal. The various types of waste material are generated in the college campus like dry - natural waste (leaves) and huge amount of Garden waste in the form of leaves which is stored in separate chamber and treated the soil to

shape fertilizer and utilized for natural cultivating.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus　　　**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:　　　**B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

The institution has always been taking initiatives for sensitizing
students to the cultural, regional, linguistic, communal,
socioeconomic and other diversities of the state and the nation.
The institution provides an eminent inclusive environment for both
students and faculties.

Following efforts are taken to make the campus inclusive:

1. The faculty members are taking group discussion and encouraging
all students to participate in that and give respect to each one.

2. Organizes interactive sessions for the first year students
about the values of an inclusive environment, and the role of
cross-cultural communications.

3. Organize guest lectures on the importance of culture, tolerance
and harmony and for sensitizing the students about the importance
of maintaining the same through their life.

4. For promoting student diversity in all programmes, as per the
government of

India guidelines admission policy clearly states that the equal
opportunity will be given to all candidates.

5. National festivals like Independence Day and Republic Day
celebrated every year with full vigor.

6. On 2nd October with Mahatma Gandhi Jayanti we celebrate the
Foundation Day of our M.G. Vidyamandir organization.

7. Birth and Death anniversaries of the founders of our MGV are
celebrated every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For sensitizing the constitutional obligations about values, rights, duties and responsibilities among students and employees the college organizes various activities such as celebrates Independence Day, Republic Day, Constitution Day, Birth anniversaries of freedom fighter and social reformers to create awareness and importance of freedom. The college celebrates women's day to mark the remarkable achievements of women throughout the history. For inculcating the importance of environment college celebrates Environment Day and for creating cleanliness awareness college organizes swachhata abhiyan activity.

For inculcating values among students and employees for being responsible citizens institution conducts various activities such as PM Relief Fund/CM Relief Fund, contribution of 1 day salary to government for needed people, yoga and tree plantation program.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sphcollege.com/pdf/7.1.9%20Report%20of%20Sensitization%20of%20students%20and%20employees%20of%20the%20Institution%20to%20the%20constitutional%20obligations.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	*View File*
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution regularly celebrates various national and international commemorative days, events and festivals like International Yoga Day Independence Day, Republic Day Birth and Death anniversary of renowned personalities & freedom fighters. Notices are displayed on notice board and students whatsapp groups before conducting the events. For smooth functioning of these activities institution form a committee of few faculty members and they arrange these activities in a proper way. Students are actively participated in these events. Due to Covid -19 pandemic colleges are closed for students as per the guidelines given by the government, however still the college celebrate all the events virtually and engaged the students in various activities like theme based webinars, essay writing, theme based rangoli making competition, poster making competitions, slogan writing, poem writing etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	*View File*
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1

Title of the Practice:

Propagation of Entrepreneurship Development Skills among Economically Weaker Section Students.

Objectives:

1. To create opportunities for students to acquire entrepreneurship skills, especially economically weaker section students.

2. To provide details about entrepreneurship and motivate students to plan for a 'start-up'.

3. To train students in skills required for entrepreneurship.

4. To facilitate launching of the business proposition.

5. To promote commitment by students to individuals to skills development initiatives.

6. To develop a good quality skilled entrepreneur/workforce relevant current employment market needs.

Context:

Skills and knowledge are the driving forces of economic growth. Problems of backwardness and poverty are still perennial and therefore, there has been a great need for the youth of higher education institutions to take the lead in the development of small scale industries through entrepreneurship. They are the most effective agents for the social and economic change and they play an important role in the economic development of the country. Women, particularly face a multitude of barriers in accessing skills and productive employment. There is a great need for the proactive measures that overcome barriers and facilitate participation of women, so that they can obtain skills with high wages and self employment potential.

Practice:

The institution has established Entrepreneurship Development Cell to train students in entrepreneurship. The following initiatives

are taken to fulfill the objectives

1. We conduct webinar on Career Readiness & Entrepreneurship where in experts from management consultant participates in the session.

2. Prior to Covid-19 pandemic situation on 18th Feb 2020 dept. of commerce & Daily Deshdhoot Media jointly organized an exhibition of the self help group to provide to students to become an entrepreneur and to give to the platform to needy women to sell their products.

3. During the Covid-19 pandemic and situation, students did not get much exposure to entrepreneur development skills. However many students from their native places make masks and homemade sanitizers and distributed them among their neighbors.

4. We plan for setting up an incubation centre with the financial support of Savitribai Phule Pune University.

Evidence of Success:

Skill development for employability proves an important strategy in the fight against poverty and filling the gap between the economic classes. Accordingly, the weaker section students have got a priority claim and easy access to opportunities for entrepreneurship skill development. These skill development trainings ensure a job guarantee for those students who develop it. A large number of our students are involved themselves successfully in small scale businesses, such as selling beauty products, running beauty parlours, cookery classes, Henna and Hairstyle classes, producing handbags and lady's purses etc.

Problems Encountered:

1. Changing the mindset of students to take up entrepreneurship.

2. Finding enough resources.

3. Identifying the most appropriate business ideas.

4. Covid-19 pandemic complete lockdown situation was the obstacle in this effort.

Best Practice – 2

Title of the Practice:

Effective Implementation of Support System to Economically Weaker Students.

Objectives:

To impart quality education and to conduct welfare schemes for all women students are the vision and mission of the institution. In order to fulfill the vision and mission all the faculty members strive for bringing the students into the mainstream of education. They provide financial support system to the poor and needy students. They are eager to support emotional, psychological as well as economical support to those students who are really needed the same. The faculty members try to create healthy atmosphere by bringing such students in the mainstream of education and thereby build confidence among them by providing systematic guidance.

Context:

The global Covid-19 pandemic has impacted the lives of millions and college students have been no exceptions. Attending college comes with exciting new opportunities and freedom as well as new responsibilities for students. These include taking charge of their finances and paying fees for college under various heads. Due to lockdown and strict restrictions, several parents lost their services and business. Their wards face unforeseen financial challenges. Also due to implication of Covid-19 pandemic it is impossible for many students to make financial arrangements for their educational expenditures. Funding opportunities such as scholarships are possible only when they would get admitted. It has been and will always be the firm opinion of faculty members that students must be kept on their toes in their quest and they should not be deprived of education due to financial problems. In this regard faculty members attempted to provide financial support system to those students who are on the verge of throwing themselves out of the main stream of education.

Practice:

Faculty members from various departments such as Marathi, Hindi, Political Science, History, Commerce and Physics provide a supportive hand to meet the financial needs of the students of their respective departments. Faculty members of these departments including the Principal, Vice-Principal and HODs supported to pay the admission fee (tuition fee) and examination fee of the needy students. The Physical director also contributed to the same. The Principal has offered patronage to the four blind students and

supported them with new clothes as well as study materials. The other faculty members pay for the Xerox copies of the study notes. They also pay for recharge of the mobile phones of the students at the time of online semester end examination. The mentors of the various classes provide emotional and psychological support to the students by minutely observing their difficulties, which is the demand of the time during the pandemic situation. The institution has organized some webinars on the topics like mental health, family importance and family responsibilities, nutritious diet, hygiene, importance of sports and yoga for the students, so that their attention can be diverted from the critical pandemic situation.

Evidence of successes:

The economically poor and needy students are brought into the mainstream of education. The key to the success of this practice lies in the finding and reaching of this large number of needy students. Total 30 students are found and they are benefitted financially by this support system. They are also encouraged to concentrate on their study, the result of which is seen in their online examination for which they appear calmly and peacefully. They become aware of the various schemes and co-curricular activities of the institution. They participate whole heartedly in these activities and enjoy the sessions.

Problems Encountered:

Some students out of fear or shyness can not openly discuss about their financial problems with the faculty members. Some parents insisted upon arranging marriages of their wards due to Covid-19 pandemic restrictions on ceremonies. Some parents are unwilling to admit their wards for further education. So it is not possible to find and to reach every needy student.

File Description	Documents
Best practices in the Institutional website	https://sphcollege.com/pdf/Best%20Practices%202020-2021.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has established a separate Music department which provides undergraduate and post-graduate music degree through the affiliating university (SPPU). Ours is the only music department is SPPU which offers post graduate degree in "Raga Sangeet Gayan" course for women. The institute has a separate building with rehearsal rooms for practicing and developing the singing skills of the students. The music department has various musical instruments with which students organize practicing sessions. The department has well qualified faculty members with NET and Ph.D qualifications. The department has rich tradition of organizing various musical events, cultural events as well as seminars and conferences of National and State levels. On special occasions like the birthday celebrations of our patrons Mahilaratna Pushpatai Hiray, Smitatai Hiray, Sampada Hiray the department arranges state level and other inter-collegiate musical competitions. The management runs the radio 90.4 FM station which has the recording rooms also. The students of music department easily avails the recording facilities that helps in sustaining and developing their performing skills. Students who successfully completed their UG/PG level education have got fair chances of self employment as stage performers, singers, music teachers in various institutions.Post graudatestudents attempted the NET exams and qualified the same.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. IQAC prepares academic plan of the year. Central time-table committee designs Time-Table for all UG, PG and B. Voc programmes separately as per University norms and displayed on notice board. We have self-designed Certificate Add on courses focusing on employability enhancement and entrepreneurship development. Faculty are informed about their workload and courses at the beginning of the academic year. This helps them to prepare their teaching plans separately. The lecture plans are recorded in Academic Diary of each faculty. Higher authorities- Principal, Vice-Principal, HOD monitor the same. Weekly Teaching Reports of every faculty is sent to the management. Teachers execute their course contents through offline and online modes as per the situation and as mentioned in their teaching plans. Teachers refer to the standard reference books prescribed by the University along with latest information available through online and other sources for effective implementation of curricular. Teaching methods like Quiz, Group Discussion, demonstrations, debates, PPT presentation, projects, short films, industrial visits, practicals, assignments, videos, use of charts and graphs are used for effective curriculum implementation. Based on semester wise and annual results analysis of every course, corrective measures are suggested by IQAC and remedial lectures are conducted if required. Academic review and feedback is taken. BOS appointed by the Management conducts regular meetings and organise various activities. It also reviews the difficulties faced while teaching.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Academic calendar of the institution includes the planning and implementation of the Continuous Internal Evaluation (CIE). It is planned in the Academic Calendar to conduct the internal evaluation after the completion of 50% of the total prescribed syllabus. It includes Term-End exam, Mid Semester examination, home assignments, practicals, field visits, and projects. Internal exam (Term End Exam) of third year BA/Bcom is conducted at the first term. Mid-Semester examination for first and second year BA/Bcom/BSc and third year BSc students are conducted at the end of each semester. Mid Sem exam for PG courses are also conducted towards the end of each sem. Besides, the continuous evaluation of each class and each course is done through Home assignment, projects and practical exams. Internal Evaluation of all the classes and courses is done online as well as offline mode due to Covid-19 pandemic lockdown situation. The evaluation record is maintained and submitted to the concerned University for the final results by each Head of the Department- field visits which are scheduled prior and mentioned in the academic calendar are conducted in few numbers (due to Covid-19 pandemic situation) as per the suitability of the overall situation of the location.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

396

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All the courses taught at UG and PG level offer at least one or more courses that integrate issues relevant to professional ethics or gender or human values or environment and sustainability. They are mostly from the choice based credit system. They are BA (English, Marathi, Music, Economics, Geography, Hindi, Psychology, Politics), B Com (value added course, Elements of Company Law, Business Management, Business Communication, Environmental Awareness & Auditing & Taxation) BSc (Botany, Zoology, Mathematics, Physics and Chemistry). Environment science is the compulsory course which is taught at 2nd year BA, B Com and BSc level covers the issue of environment and sustainability. The college has started Degree Programme "Food Processing" under B. Voc that integrates the issue of professional ethics and environmental sustainability. The diploma courses under B. Voc namely "Yoga Trainer, GST Assistance and Poultry Science" are related to professional ethics and environmental sustainability. The college runs fourteen add on certificate courses which are related to the issue of professional ethics and environmental sustainability. The college organized online webinars on the topic of gender equality and human values.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

16

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/file/d/1pg2LDJve DEBg6vZoK50bHobZXFyPCF97/view?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://drive.google.com/file/d/1pg2LDJve DEBg6vZoK50bHobZXFyPCF97/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1157

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

542

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Ours is the women's College and belongs to the Semi-urban area where large numbers of students come from rural background. The institute admits diversified students from different social, economical backgrounds and the ability and extent of learning of the student is highly influenced by their personal abilities and other attributes. The institute organizes special programmes both for the advanced and slow learners. The slow learners are assessed by each subject teacher and remedial coaching classes are conducted for the slow learners during the extended hours of the day and on Saturday, Sunday by the subject teachers of English, Economics, Mathematics and Commerce. They are also given home assignments which are assessed and changes are noted by the subject teachers. For the advanced learners, various projects and field visits are arranged. Also Guest lecturers of the experts from various fields are arranged for the advanced learners.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1157	**41**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute organizes workshops, Guest lectures in which students participate and discuss their problems with the experts. Science faculty especially department of Zoology, Physics, Chemistry and Mathematics organize Quiz competitions which help to check the technical skills of the students. The science faculty also celebrates National Science Day in which the students present their innovative models and other novel ideas through various projects. Various experiments are given to science faculty students through which they experience various outcomes of the given experiments. Students centric learning is provided in the practical sessions to apply concepts learned in the classrooms. Projects are given to Arts and Commerce students and short visits to the nearby lab and fields are arranged. MOUs are signed leading industries to bridge the gap. Problem based learning promotes students critical thinking to find solutions in the real life situations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic year 2020-2021, most of the part of teaching-learning was done through online mode due to Covid-19 pandemic situation. In this process, every faculty member created his or her What'sApp group with the respective Course students. Also, there are Google Classroom groups, Zoom platform and Google meet groups through which the faculty members delivered the content of the prescribed syllabus. Most of the faculty members created their individual you-tube channels and provided you-tube links to the students as the convenient study materials which they find ready at hand. Every faculty member provided e-notes and PPTs to the students of every course. Faculty members of each department use ICT tools like internet, projectors and personal devices. Department of English and Marathi practiced screening the text based movies and short plays.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

364

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows continuous internal assessment which is transparent and firmly strengthens the effectiveness of both teaching and learning process. To meet the continuous internal assessment process, evaluation of every course divided into two components, Internal and External with the weightage of 30 % and 70 % respectively. Students are informed about the online semester end exam results through Whats App groups which they can see and get printed through their university profile login. Internal assessment includes home assignments, mid-semester examination and projects of the students. The semester end examination is conducted as per the norms and schedule of SPPU (Affiliating University). The Mid-Semester as well as semester end examination are conducted through online mode with MCQ pattern. The assessment record of the Mid-Sem exam is communicated to SPPU through every teacher's profile login on SPPU for the final results of the students. Students are

informed about the re-examination schemes made available by the concerned university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute follows a transparent mechanism to deal with the students' grievances related to internal examination. The college examination committee observes the whole process of internal assessment. The grievances regarding internal exams (mid-sem, home assignments, practicals) are collected by the concerned faculty member of the college and reported to the COE of the college. The COE with the help of the other members of college exam committee scrutinizes the grievances and discuss them with the concerned HoDs and the faculty members. Meetings of the students, who filed the grievances, are arranged with the HoDs and concerned faculty members under the chairmanship of the COE. All the possible measures are taken immediately by the exam committee to resolve the grievances of the students. The institute takes sincere efforts to improve the performance of students by framing significant reforms in continuous internal evaluation in accordance with the norms and guidelines of S. P. Pune University, Pune.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute reviews the curriculum of each program prescribed by the affiliating university (SPPU) and discuss with the HoDs and faculty members about the strategic plans to enrich the curriculum and the effective delivery of each course. Faculty members take efforts to sustain the vision and mission of the institute 'to impart quality education for the women student's

empowerment', while dealing with the course content of each
course. The courses of Arts faculty enrich the knowledge about
languages, arts, culture, economic, historical, political
movements, geographical awareness and psychological insights.
The courses of Commerce faculty enrich students' knowledge
about finance and banking related activities. The courses of
science faculty enriched scientific knowledge of the students.
The faculty members prepare a detailed plan of curriculum
delivery of each course and implement it accordingly to meet
the goal of each course and its effective implementation. Thus
the programme objectives are achieved successfully.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sphcollege.com/learning.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the
institution.

The Vision of the institute is to be an academic centre to
impart quality education to all the students to be globally
competent, and the mission is to create and foster the learning
environment that enable the women students to be empowered to
face the challenges of the world. The program learning goals
prescribed by the affiliating university (SPPU) are tried to be
sustained on the broad level of the vision and mission of the
institute. The goals revolve around learning being perfect
human, scientifically sound decision making skills in the
global context, developing critical and analytical thinking
when faced with complex situations, effective communication
skills providing solutions in the context of governance issues
with an ethical framework, developing the ability to work
effectively and managing conflicts.These goals enable students
to develop vital skills that can facilitate them to become good
citizens. These learning goals are measured by using research
project reports, oral communication and assessment by a single
faculty member who is the course conductor. The HOD of each
department keeps the record of the whole measurement of
learning goals and reports the principal if the goals are met
or not.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

301

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	<u>https://sphcollege.com/pdf/Consolidated%20Overall%20Results%20.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://sphcollege.com/pdf/SSS%20Report%202020-21.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

08

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for the students to explore their new ideas and sharing of knowledge with others in their areas of interest. Students with creative ideas approach the specialized teachers who are guiding them and later their work is presented in competitions/webinars conducted by the affiliated colleges of the same university. The Research and Development Cell inculcate research culture among the Students and Teachers encouraging for novel thinking. The faculty members are empowered to take up research activities utilizing the inherent skills. The Research and Development Cell motivate the students and faculty to extend scopes and explore their new ideas in the field of research and development. It also helps to create research culture. The students and faculty are availing the facilities within the campus to carry out their research activities, such as, Internet, Computer facility, Wi-Fi etc. The institute has created an appropriate ecosystem for Research and Innovation for creation & dissemination of knowledge and establishing the infrastructure. The institute has availed Zoom paid subscription for organizing webinars on various current topics during Covid-19 Pandemic situation. In all 24webinars organized by the institute, all the teachers and large number of students participated enthusiastically and enriched the feast of knowledge by raising various doubts.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

43

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and Student Development Cell. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation, water conservation, Social interaction, Group discussion, Eradication of superstition, Beti Bachao Beti Padhao, Environmental awareness, Women empowerment, Aids awareness, Health check up camp, literacy mission for adults etc. Other than NSS and SDC units, the various departments of the college are conscious about their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Women's grievances and laws, Tree Plantation, No vehicle day, All these activities have positive impact on the students and developed student-community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

484

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`00`

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`04`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has state of art infrastructure and facilities for teaching learning process. The infrastructural facilities include adequate classrooms, laboratories, computing equipments, staffroom, HOD's cabins, seminar hall, examination cell, Principal's office, administrative office, ramp for the physically challenged students. The institute has excellent classrooms to conduct regular classes. The administrative office, Principal's office and library are connected with LAN and Wi-Fi connection. All the laboratories are equipped with the advanced equipments. Each department in science faculty has provided computer and internet facility. The institute provides Vriddhi software for all the official works. The institute has spacious and well-ventilated library with adequate number of textbooks, reference books, journals, periodicals, e-books and e- journals. The library provides INFLIBNET and Shodhganga facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has both indoor and outdoor sports facilities. It has sprawling and beautiful playground (194m × 143 m) 27,742 square meter playground where promising players develop their potential and career. Yoga is compulsory for all students of first year. It has volleyball court, softball and baseball courts, single and double bar facility, football court, Kho-kho court, Kabaddi play fields, side jogging track field, 400 m standard running track with 6 lanes having all athletics track and field events. The multipurpose seminar hall is available for cultural activities. Musical instruments like Harmonium, Tabla, Dholki, Dhol, Tasha, Trumpets, Flutes, Tambora and western instruments etc. are made available for the students. To inculcate the cultural and traditional values among the

students the events such as Youth festival, Traditional days, Inter-College cultural events and competitions are organized by the institute.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3605843/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has a book collection of 11582 books, text book 7695 and 38 Journals and E- books. Software is upgraded time to time against the regular Annual Maintenance Contract. One terminal is reserved for students to search information of availability and issue of Books. Issue return process by using manual cards are kept for students and faculty.

- **Name of ILMS software - Vriddhi Software**
- **Nature of automation (fully or partially) - Partially automated**
- **Version - 2.0 Build 253.2**
- **Year of Automation – 2013**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs- 42354/-

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

43

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Currently we are using the BSNL 15 MBPS network through RF link. Also we have provided Wi-Fi facility in campus. Campus is having 15 MBPS of high speed internet facility. The institute has a 24X7 Wi-Fi facility in the college campus for the faculty members. The departments like Physics, Mathematics, Statistics, Chemistry, Zoology, Botany and Geography have been provided computers with internet facility to enhance teaching and learning. The college has updated its IT facilities with increasing number of desktop computers, K-yan community computer, printers, scanners, Xerox machines and LCD projectors. The college office and library are using administrative software like Vridhi. The students and teachers are encouraged to use various academic softwares like Mat Lab, Maxima, R-software and C++ etc. to enhance the learning capabilities. The library is also using INFLIBNET to enhance the learning process. The college has its dynamic website which is updated regularly as well as CCTV's, web camera; LCD projectors are made available for the use of faculty and students to display power point presentation etc. The faculty is encouraged to prepare e-content of the syllabus to the students. Almost all teachers have their own YouTube channels

which are made available to the learners.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3605843/-

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The infrastructure requirements of each department are invited by the Management before the beginning of an academic session.**
- **Policies are discussed and planned in the CDC meeting.**
- **Decision and policies of CDC are sent to the higher authorities of the institution for approval.**
- **After the approval of the General Secretary and the coordinator, quotations are collected from the academic vendors.**
- **Architects of the institution allot the budgets as per the availability of the funds of the college, these work are done.**
- **The CDC is the apex body in this regard. The infrastructure required for the library is purchased, installed made available for its users after due approval of the CDC committee headed by the principal.**
- **The computers and the generator are maintained through AMC while the maintenance of the computer lab is the responsibility of the instructor.**
- **The purchases and repairs are done by the concerned committees on the basis of the requirement.**
- **Housekeeping staff is employed to maintain hygiene, cleanliness, and infrastructure on the campus so as to provide a congenial learning environment.**
- **Regularly checked and maintenance of generators, Air Conditioners, CCTV cameras, and Water Purifiers.**
- **Free of charge parking facility is well organized.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

751

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to Institutional website	https://sphcollege.com/pdf/5.1.3%20Life%20Skill%20Report.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`04`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Major activities of the institute are initiated by students. Students constitute a major stakeholder in the institute's

growth. The opinions and views of the students are taken seriously by the institute and the institute maintains an excellent rapport with the student's community. The students of first, second and third year as well as PG are the members of the various committees of the institute as mentioned below:

1. Cultural Committee
2. Magazine committee
3. Students Grievance and Redressal committee
4. Alumni Association
5. NSS committee
6. Student Welfare committee
7. Anti ragging committee.

The students introduced in the above comet are playing an important role by actively participating and providing suggestions for import improvement of the academic ambiance and to build the culture of excellence. The student's council is also formed by the institute as per the direction of Savitribai Phule Pune University. Students from the Students council play various roles on academic administrative and various other committees. They help in coordinating the alumni and current students and play support in organizing various committees activities during the annual cultural programs and other events during the covid-19 pandemic. All the members of student council committee created awareness through social media.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

341

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a strong Alumni Association conducting alumni meet once in a year either in the month of February or March. The Alumni Association registration is in the process and we are waiting for the final registration draft to be sanctioned by the competent authority. Suggestions given by the alumni are considered for overall improvement of the institute. The alumni have immensely supported in the terms of career guidance and placement, industry connect and guidance for postgraduate studies. The Alumni Association builds a network among alumni and society and also connects with the corporate world. The association helps in holding interactive session to motivate current students about the employability and educational opportunities within and outside the country. The alumni provide feedback on their abilities gained during their course and provide valuable recommendations for improvements. The alumni are advised to keep in touch with the association and participate in the meeting and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Vision:

To impart quality education for the all round development of
the women students through excellence in knowledge, value
education and to make women students globally competent and
empowered.

Mission:

To impart educational facilities to the women and to conduct
welfare schemes for tribal, economically and especially
backward women students. To impart quality education to make
women students globally competent, empowered and create
interest and aptitude among them.
```

- The academic programme structure and courses prescribed by the affiliating university Savitribai Phule Pune University, are sustained through effective delivery of the content.
- New certificate and diploma courses pertaining to value education and empowerment are introduced.
- One degree programme is introduced to create interest and aptitude of the students for scientific learning.
- The policies and priorities of the women students are kept in mind while developing focus areas for the future. (for exam. Syllabus of add-on certificate courses conducted by Marathi, Music, English, Hindi, Politics, History, Psychology, Economics, Commerce, Botany, Chemistry, Mathematics and Zoology are framed to train students to be globally competent)
- The Institute signed MOUs with various nonacademic agencies to engage students with society through well planned activities.
- Activities related to social and community welfare such as girl child education, support to differently abled

- children, introduction to the development of sustainable scientific technological ventures are encouraged.
- The institute promotes the students to participate in the extra-curricular activities (for exam. Cultural activities) along with curricular aspects for all round development of the students.
- The institute support to strengthen the communication skills and competitive abilities for the all-round development of the students through add on certificate courses and functioning of the competitive cells.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute inculcates responsibility among the faculty and the constitutive departments. The institute delegates the authority and provides operational autonomy at various levels. Under the supervision of the Principal, the vice Principal and HOD are empowered. The various departments are provided academic autonomy, a concrete step towards effective decentralization. Each department is given freedom to prepare academic planning and schedule of activities, conducting various competitions at department and institute level. Principal being the head of the institute plays crucial role in managing the administrative and academic activities.

The following committees are functional:

Committee

Management Representative

College Representative

Vishakha

Sampada Hiray

Prin. Dr. Ujjwala Deore

International Relationship

Chandrashekhar Pawar

Dr. Bharati Khirnar

Finance

Mrs. Archana Patil

Dr. D G. Jadhav

HR

Mr. Rajesh Shinde

Dr. K S. Thakare

PRO

Mr. Pratik Gangele

A. S. Jadhav

Estate

Mr. Ashok Hiray

S A Ahire

CEO

Dr. Jayesh Pai

Dr. D A Pawar

Examination

Dr. B S Jagdale

Mrs. Dipti Bhutada

Dr. D A Pawar

Official Correspondence

Mr. Bhavsingh Dingar

Mr. B U Ahire

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute believes in hard work and excellence in all dimensions and provides opportunities to all the students and faculty to learn new skills and to provide innovative solutions to the problems faced. This leads to the scalable and sustainable enterprise having a social and educational impact. The institute has successfully implemented large number of strategic plans every year in the past. One such a plan is "The staff Academy". The staff Academy inculcates innovative and research capabilities of the faculty members and provides a platform of their own to express their research and novel ideas. The Chairman and team of the faculty members are appointed in this committee for its smooth functioning throughout the year. In the beginning of the academic year the Chairman prepares a schedule of the lectures to be delivered by the faculty members under staff academy. HODs are given first preference in the schedule, and then the interested faculty members are given the chance. They deliver lectures on various topics related to their research or their own interest. Thus the faculty members get the chance to share their knowledge with other faculty members. During the academic year 2020-2021 this activity was implemented successfully.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://sphcollege.com/pdf/Staff%20Academy%20Programm%20Repot%202020-21.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The management of the institution has framed a structure that includes patrons, management, and coordinator, CDC, Principal, Vice Principal and Academic Supervisor for transparent mechanism to get the optimum results. A hierarchical structure is built, clearly defining the roles, responsibilities, accountabilities, and authority at each level. The HOD, other faculty members, coordinators of various committees and student representatives participate in the various academic and quality enhancement programmes of the college. We are making ongoing efforts to achieve excellence in accordance with the institution's vision and goal. The institute has a well-defined and decentralized organizational setup to implement the academic and administrative policies. The institution's organizational structure is attached.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://sphcollege.com/pdf/Organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute has implemented the following welfare measures for teaching and non-teaching staff-

1) Loan facilities with nominal rate of interest through KBH Staff credit society.

2) Provision of TA/DA to teaching and non-teaching staff on duty work.

3) Casual Leave, Medical Leave, emergency Leave (XL), earned leave, Maternity leave, Child care Leave

4) Medical reimbursement facility

5) Summer and Diwali vacation for teaching and non-teaching staff

6) Permission and Duty leave to the faculty members to attend OC/RC/FDP and Various other welfare programs of UGC and SPPU.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

22-06-2022 11:34:39

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For the improvement of students and teachers successful outcomes and achievement's quality teaching is imperative. The institute has well designed performance appraisal system. The Principal monitors the whole system. It is executed with the help of Self-Appraisal Reports which give quantitative assessment of faculty members. The Performance is assessed by duly filled offline forms with all documentary proofs of performance by faculty members at the end of the academic year. The format of self-appraisal forms which is available on the website of SPPU, Pune. is adopted for this process. The self-appraisal forms are evaluated by IQAC committee and report is submitted to the Principal. The Principal sends the report to the management for further action. The system inspires the faculty which boosts professional knowledge and growth. The appraisal is provided by considering the following parameters:-

- Academic performance
- Publication in Journals, Magazines, books and edited books.
- Publication in Conference Proceedings
- Seminars/ Conference/ Workshop attended & Paper Presented
- Faculty development programs
- Research initiatives- projects applied for funding
- Departmental activities
- Students development
- Outreach (External Resource Person) Programme.

For the non-teaching staff confidential reports (CR) are implemented which are assessed by the Principal and reported to

the management for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute conducts internal and external financial audit regularly. The internal audit conduct at institutional level and external audit is conducted by Chartered Accountant Mukund Kokil & Company regularly. External audit is conducted at the end of each financial year. The auditor visits the college at regular interval and verifies all the financial transactions with supporting documents. Based on this audit, auditor issues audit report to show true and fair view of financial statements. The external auditing involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The audit also includes evaluating the appropriateness of accounting policies as well as evaluating the overall presentation of the financial statements. It also involves verification of bank loan papers, TDS submitted from the employees and other suppliers to the Income Tax department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is government aided and the funds to be utilized are primarily allotted through the University Grant Commission and governments agencies. Funds to be allotted are utilized under each head as per sanction letter. The chief Account Officer / Financial Advisor of Head of Institution checks and prepares the final audit report for allotment of funds under different heads. Optimum use of the funds is made as per the rules and regulations of the funding agency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly in the following areas-

1) Preparation of SOP's of the institution & various depts.

2) MOU's with various institutions & agencies.

3) Publication of Research articles & Books.

4) Up gradation of faculty qualification

5) Organization of webinar series on various current topics

6) Career guidance & Career counseling activities

7) Guidance to faculty for review of PO, CO, PSO

8) Support for establishment of EDP Cell

9) Guidance for organizing Add-on certificate courses by various Dept.

10) Analysis of online feedback mechanism for students, faculty & alumni.

11) Support for the smooth functioning of the mentor mentee activities.

12) Conducted Internal Academic Audit.

1) Organization of webinars- During the academic year 2020-2021, IQAC successfully organized the webinar series on various current issues related to curriculum and current social scenario from 7th Oct 2020 to 4th Nov 2020.

2) Internal Academic Audit-

Under the guidance of IQAC, an updated format of IAA was prepared and provided to each HOD. The HODs filled the format of Academic Audit and submitted the copies to IQAC. The IQAC scrutinize the Academic audit report and prepared a detail report of the same which was handed over to the Principal.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1IfeJAKsdId09GP4RFLP14xwYEPsvIqN6/view?usp=sharing
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1) The institute continuously reviews the teaching learning process and makes reforms at every possible stage. The aims and objectives of each course are strategically implemented by the faculty members and they bring objectivity and sustainability in teaching and learning process. In this regard the Pos, COs and PSOs are discussed with the faculty members on broad level.

Each HOD carefully observed the courses prescribed in the curriculum by affiliating university with the help of his or her collogues. They check if the students have basic knowledge of the course so that they are able to understand the teaching. After cross-checking, the faculty members start strategic events through which a proper delivery of the course is implemented. The IQAC committee keeps vigilance on this whole process and reports to the head of the institute time to time.

2) For the further improvement in teaching and learning activities all the departments are instructed to sign MOUs and make linkages with other institutions and agencies. Under the MOUs signed collaborative activities are implemented by each department. Activities such as guest lectures, student's visits, faculty exchange, extension of library services, hands on training to students are implemented successfully. Each HOD provides a detail report of activities to IQAC which is finally submitted to Head of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sphcollege.com/pdf/Annual%20Academic%20report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute promotes gender sensitivity through various initiatives and actions for creating healthy, safe and secure atmosphere in the campus. Events related to gender equity promotion are carried out throughout the year in the campus.

Safety and Security:

1) Statutory committees like Anti-sexual harassment and Anti-Ragging, Women's Welfare, Grievance Redressal, Vishakha comprising of female faculty members are constituted as per the UGC/University guidelines.

2) Suggestion/Complaint box is made available for the students to drop in their cause of concern in the form of written complaint.

3) A full time security guard has been appointed in the college for the safety and security of the students.

Counseling:

1) The institute has a students counseling system. Each student is allotted with a particular faculty member as a mentor who is the counselor also.

2) Each faculty has 25 to 30 students to mentoring. This

improves the relationship between student and mentor and helps the mentor to know the overall personality of each student.

3) Students met their mentors for any grievance regarding personal problems, general issues, lack of academics, etc.

4) A student welfare and counseling committee constituted to monitor the counseling process.

File Description	Documents
Annual gender sensitization action plan	https://sphcollege.com/pdf/7.1.1%20Women's%20Grievance%20Redressal%20Cell.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

· Solid waste management

· Liquid waste management

The college has taken an initiative for the management of solid and liquid waste Maximum waste material is recycled and reused. At the first with the help of all cleaning staff waste

materials are segregate before dumped for disposal. The various types of waste material are generated in the college campus like dry - natural waste (leaves) and huge amount of Garden waste in the form of leaves which is stored in separate chamber and treated the soil to shape fertilizer and utilized for natural cultivating.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has always been taking initiatives for sensitizing students to the cultural, regional, linguistic, communal, socioeconomic and other diversities of the state and the nation. The institution provides an eminent inclusive environment for both students and faculties.

Following efforts are taken to make the campus inclusive:

1. The faculty members are taking group discussion and encouraging all students to participate in that and give respect to each one.

2. Organizes interactive sessions for the first year students about the values of an inclusive environment, and the role of cross-cultural communications.

3. Organize guest lectures on the importance of culture, tolerance and harmony and for sensitizing the students about the importance of maintaining the same through their life.

4. For promoting student diversity in all programmes, as per the government of

India guidelines admission policy clearly states that the equal opportunity will be given to all candidates.

5. National festivals like Independence Day and Republic Day celebrated every year with full vigor.

6. On 2nd October with Mahatma Gandhi Jayanti we celebrate the Foundation Day of our M.G. Vidyamandir organization.

7. Birth and Death anniversaries of the founders of our MGV are celebrated every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For sensitizing the constitutional obligations about values, rights, duties and responsibilities among students and employees the college organizes various activities such as celebrates Independence Day, Republic Day, Constitution Day, Birth anniversaries of freedom fighter and social reformers to create awareness and importance of freedom. The college celebrates women's day to mark the remarkable achievements of women throughout the history. For inculcating the importance of environment college celebrates Environment Day and for creating cleanliness awareness college organizes swachhata abhiyan activity.

For inculcating values among students and employees for being responsible citizens institution conducts various activities such as PM Relief Fund/CM Relief Fund, contribution of 1 day salary to government for needed people, yoga and tree plantation program.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sphcollege.com/pdf/7.1.9%20Report%20of%20Sensitization%20of%20students%20and%20employees%20of%20the%20Institution%20to%20the%20constitutional%20obligations.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution regularly celebrates various national and international commemorative days, events and festivals like International Yoga Day Independence Day, Republic Day Birth and Death anniversary of renowned personalities & freedom fighters. Notices are displayed on notice board and students whatsapp groups before conducting the events. For smooth functioning of these activities institution form a committee of few faculty members and they arrange these activities in a proper way. Students are actively participated in these events. Due to Covid -19 pandemic colleges are closed for students as per the guidelines given by the government, however still the college celebrate all the events virtually and engaged the students in various activities like theme based webinars, essay writing, theme based rangoli making competition, poster making competitions, slogan writing, poem writing etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File]
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1

Title of the Practice:

Propagation of Entrepreneurship Development Skills among Economically Weaker Section Students.

Objectives:

1. To create opportunities for students to acquire entrepreneurship skills, especially economically weaker section students.

2. To provide details about entrepreneurship and motivate students to plan for a 'start-up'.

3. To train students in skills required for entrepreneurship.

4. To facilitate launching of the business proposition.

5. To promote commitment by students to individuals to skills development initiatives.

6. To develop a good quality skilled entrepreneur/workforce relevant current employment market needs.

Context:

Skills and knowledge are the driving forces of economic growth. Problems of backwardness and poverty are still perennial and therefore, there has been a great need for the youth of higher

education institutions to take the lead in the development of small scale industries through entrepreneurship. They are the most effective agents for the social and economic change and they play an important role in the economic development of the country. Women, particularly face a multitude of barriers in accessing skills and productive employment. There is a great need for the proactive measures that overcome barriers and facilitate participation of women, so that they can obtain skills with high wages and self employment potential.

Practice:

The institution has established Entrepreneurship Development Cell to train students in entrepreneurship. The following initiatives are taken to fulfill the objectives

1. We conduct webinar on Career Readiness & Entrepreneurship where in experts from management consultant participates in the session.

2. Prior to Covid-19 pandemic situation on 18th Feb 2020 dept. of commerce & Daily Deshdhoot Media jointly organized an exhibition of the self help group to provide to students to become an entrepreneur and to give to the platform to needy women to sell their products.

3. During the Covid-19 pandemic and situation, students did not get much exposure to entrepreneur development skills. However many students from their native places make masks and homemade sanitizers and distributed them among their neighbors.

4. We plan for setting up an incubation centre with the financial support of Savitribai Phule Pune University.

Evidence of Success:

Skill development for employability proves an important strategy in the fight against poverty and filling the gap between the economic classes. Accordingly, the weaker section students have got a priority claim and easy access to opportunities for entrepreneurship skill development. These skill development trainings ensure a job guarantee for those students who develop it. A large number of our students are involved themselves successfully in small scale businesses, such as selling beauty products, running beauty parlours, cookery classes, Henna and Hairstyle classes, producing

handbags and lady's purses etc.

Problems Encountered:

1. Changing the mindset of students to take up entrepreneurship.

2. Finding enough resources.

3. Identifying the most appropriate business ideas.

4. Covid-19 pandemic complete lockdown situation was the obstacle in this effort.

Best Practice – 2

Title of the Practice:

Effective Implementation of Support System to Economically Weaker Students.

Objectives:

To impart quality education and to conduct welfare schemes for all women students are the vision and mission of the institution. In order to fulfill the vision and mission all the faculty members strive for bringing the students into the mainstream of education. They provide financial support system to the poor and needy students. They are eager to support emotional, psychological as well as economical support to those students who are really needed the same. The faculty members try to create healthy atmosphere by bringing such students in the mainstream of education and thereby build confidence among them by providing systematic guidance.

Context:

The global Covid-19 pandemic has impacted the lives of millions and college students have been no exceptions. Attending college comes with exciting new opportunities and freedom as well as new responsibilities for students. These include taking charge of their finances and paying fees for college under various heads. Due to lockdown and strict restrictions, several parents lost their services and business. Their wards face unforeseen financial challenges. Also due to implication of Covid-19 pandemic it is impossible for many students to make financial

arrangements for their educational expenditures. Funding opportunities such as scholarships are possible only when they would get admitted. It has been and will always be the firm opinion of faculty members that students must be kept on their toes in their quest and they should not be deprived of education due to financial problems. In this regard faculty members attempted to provide financial support system to those students who are on the verge of throwing themselves out of the main stream of education.

Practice:

Faculty members from various departments such as Marathi, Hindi, Political Science, History, Commerce and Physics provide a supportive hand to meet the financial needs of the students of their respective departments. Faculty members of these departments including the Principal, Vice-Principal and HODs supported to pay the admission fee (tuition fee) and examination fee of the needy students. The Physical director also contributed to the same. The Principal has offered patronage to the four blind students and supported them with new clothes as well as study materials. The other faculty members pay for the Xerox copies of the study notes. They also pay for recharge of the mobile phones of the students at the time of online semester end examination. The mentors of the various classes provide emotional and psychological support to the students by minutely observing their difficulties, which is the demand of the time during the pandemic situation. The institution has organized some webinars on the topics like mental health, family importance and family responsibilities, nutritious diet, hygiene, importance of sports and yoga for the students, so that their attention can be diverted from the critical pandemic situation.

Evidence of successes:

The economically poor and needy students are brought into the mainstream of education. The key to the success of this practice lies in the finding and reaching of this large number of needy students. Total 30 students are found and they are benefitted financially by this support system. They are also encouraged to concentrate on their study, the result of which is seen in their online examination for which they appear calmly and peacefully. They become aware of the various schemes and co-curricular activities of the institution. They participate whole heartedly in these activities and enjoy the

sessions.

Problems Encountered:

Some students out of fear or shyness can not openly discuss about their financial problems with the faculty members. Some parents insisted upon arranging marriages of their wards due to Covid-19 pandemic restrictions on ceremonies. Some parents are unwilling to admit their wards for further education. So it is not possible to find and to reach every needy student.

File Description	Documents
Best practices in the Institutional website	https://sphcollege.com/pdf/Best%20Practices%202020-2021.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has established a separate Music department which provides undergraduate and post-graduate music degree through the affiliating university (SPPU). Ours is the only music department is SPPU which offers post graduate degree in "Raga Sangeet Gayan" course for women. The institute has a separate building with rehearsal rooms for practicing and developing the singing skills of the students. The music department has various musical instruments with which students organize practicing sessions. The department has well qualified faculty members with NET and Ph.D qualifications. The department has rich tradition of organizing various musical events, cultural events as well as seminars and conferences of National and State levels. On special occasions like the birthday celebrations of our patrons Mahilaratna Pushpatai Hiray, Smitatai Hiray, Sampada Hiray the department arranges state level and other inter-collegiate musical competitions. The management runs the radio 90.4 FM station which has the recording rooms also. The students of music department easily avails the recording facilities that helps in sustaining and developing their performing skills. Students who successfully

completed their UG/PG level education have got fair chances of self employment as stage performers, singers, music teachers in various institutions.Post graudatestudents attempted the NET exams and qualified the same.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Introduction of the new certificate courses as per the need of NEP 2020
2. To organize national and international seminars and conferences.
3. To establish Ph.D Research centre of Marathi.
4. To establish PG courses inChemistry andZoology
5. To start TYBSc Geography Course at Special level
6. To increase the number of Ph.D Guides in various subjects
7. To submit minor and major research projects to various funding agencies
8. To sign more MoUs, Linkages and collaborationswith various National and International agencies
9. To initiate full automation in the library
10. To organise summer camp for outdoor games
11. To initiatestudent participation in research activities